

# Request For Board Action

**REFERRED TO BOARD:** November 7, 2016

**AGENDA ITEM NO:** 2

**ORIGINATING DEPARTMENT:** Village Clerk's Office

**SUBJECT:** Approval of a Resolution approving the 2017 Village Board of Trustees meeting schedule.

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Pursuant to 5 ILCS 120/2.02, each year municipalities must prepare a schedule of all regular meetings for the coming year containing the regular dates, times and places and post notice of those schedules. Village Board meetings are held on the first and third Monday of each month at 7:30 pm, and the Committee of the Whole meetings are scheduled for the second Wednesday of each month at 7:00 pm, unless otherwise noted. Meetings are held at the Village Hall Board Room, 874 Main Street. As with last year, the following guidelines remain.

1. Meetings will be scheduled on holiday dates when the Village offices are open for business (i.e. Martin Luther King Day and Presidents' Day)
2. Meetings will not be scheduled or rescheduled to the next business day for legal holidays when the Village offices are closed for business.
3. Meetings will not be scheduled the first week in July due to the Fourth of July activities.

For the Board's information, other commission meeting schedules are also included in the attached list. The annual schedules are sent to press and posted on the Village's website and at Village Hall.

## **DOCUMENTS ATTACHED:**

1. Resolution
2. Schedule of meeting dates

## **RECOMMENDED MOTION:**

**Move** to approve a resolution approving the 2017 Village Board of Trustees meeting schedule as presented.

*Village of Antioch, Illinois*

**RESOLUTION NO. 16-xx**

**A RESOLUTION APPROVING THE VILLAGE BOARD OF TRUSTEES  
2017 MEETING SCHEDULE**

**WHEREAS**, the Village of Antioch, Lake County, Illinois (the "Village") is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and

**WHEREAS**, the Village Board meetings are scheduled for the first and third Monday of each month at 7:30 pm; and

**WHEREAS**, the Village Board Standing Committee of the Whole meetings are scheduled for the second Wednesday of each month at 7:00 pm; and

**WHEREAS**, meetings that are scheduled on an observed holiday have been cancelled or rescheduled; and

**WHEREAS**, committee meetings that are scheduled in the same week after a Village Board meeting have been rescheduled;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MAYOR AND VILLAGE BOARD** to Approve the Village Board of Trustees 2017 Meeting Schedule as presented.

**ADOPTED** by the Mayor and Village Board of Trustees of the Village of Antioch, Lake County, Illinois, this 7<sup>th</sup> day of November, 2016.

**APPROVED** this 7<sup>th</sup> day of November, 2016.

AYES:

NAYS:

ABSENT:

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Lawrence M. Hanson, Mayor

ATTEST:

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Lori K. Romine, Village Clerk

Trustees  
Mary C. Dominiak  
Jerry T. Johnson  
Jay Jozwiak



Trustees  
Ed Macek  
Scott A. Pierce  
Ted P. Poulos

Lawrence M. Hanson, Mayor  
Lori K. Romine, Village Clerk

## VILLAGE BOARD OF TRUSTEES ANNUAL SCHEDULE OF MEETINGS Calendar Year 2017

Unless otherwise noted, the **regularly** scheduled public meetings of the Antioch Village Board are held on the **FIRST** and **THIRD Monday** of every month at **7:30 PM** in the Board Room, Antioch Village Hall, 874 Main Street, Antioch, IL.

Sub-committee meetings of the Antioch Village Board may be scheduled as needed and posted at Village Hall in accordance with the Open Meetings Act of the State of Illinois.

The meeting dates for the **2017 Calendar Year** are:

MONTH	MEETING DATE
January	16
February	6, 20
March	6, 20
April	3, 17
May	1, 15
June	5, 19
July	17
August	7, 21
September	18
October	2, 16
November	6, 20
December	4, 18

These meetings may be cancelled or continued to specific dates as may be required. Special meetings in addition to those listed may be called. All notices of individual meetings and/or hearings shall be posted at the Village Hall in accordance with the Open Meetings Act of the State of Illinois.

*Meetings will be scheduled on holiday dates when Village offices are opened for business.*

*Meetings will not be scheduled on weekday holiday dates when Village offices are closed for business.*

Posted at Antioch Village Hall on \_\_\_\_\_

Trustees  
Mary C. Dominiak  
Jerry T. Johnson  
Jay Jozwiak



Trustees  
Ed Macek  
Scott A. Pierce  
Ted P. Poulos

Lawrence M. Hanson, Mayor  
Lori K. Romine, Village Clerk

**VILLAGE BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE  
ANNUAL SCHEDULE OF MEETINGS  
Calendar Year 2017**

Unless otherwise noted, the regularly scheduled public **committee of the whole** meetings of the Antioch Village Board will be held on the **SECOND Wednesday** of every month at **7:00 PM** in the Board Room, Antioch Village Hall, 874 Main Street, Antioch, IL.

The meeting dates for the **2017 Calendar Year** are:

MONTH	MEETING DATE
January	11
February	15*
March	15*
April	12
May	10
June	14
July	12
August	16*
September	13
October	11
November	15*
December	13

These meetings may be cancelled or continued to specific dates as may be required. Special meetings in addition to those listed may be called. All meeting notices shall be posted at the Village Hall in accordance with the Open Meetings Act of the State of Illinois.

*\*Due to other meeting schedules this meeting has been scheduled on the 3<sup>rd</sup> Wednesday of the month.*

Posted at Antioch Village Hall on \_\_\_\_\_

Trustees  
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## ENVIRONMENTAL COMMISSION ANNUAL SCHEDULE OF MEETINGS Calendar Year 2017

Unless otherwise noted, the regularly scheduled public meetings of the Environmental Commission will be held on the **FOURTH Monday** of every month at **6:30 p.m.** in the Board Room, Antioch Village Hall, 874 Main Street, Antioch, IL.

The meeting dates for the **2017 Calendar Year** are:

MONTH	MEETING DATE
January	23
February	27
March	27
April	24
June	26
July	24
August	28
September	25
October	23
November	27

These meetings may be cancelled or continued to specific dates as may be required. Special meetings in addition to those listed may be called. All notices of individual meetings and/or hearings shall be posted at the Village Hall in accordance with the Open Meetings Act of the State of Illinois.

*Meetings will not be scheduled on holiday dates when Village Offices are closed for business.*

Posted at Antioch Village Hall on \_\_\_\_\_

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## COMBINED PLANNING COMMISSION AND ZONING BOARD ANNUAL SCHEDULE OF MEETINGS Calendar Year 2017

Unless otherwise noted, the regularly scheduled public meetings of the Combined Planning and Zoning Board will be held on the **SECOND Thursday** of every month at **7:30 PM** in the Board Room, Antioch Village Hall, 874 Main Street, Antioch, IL.

The meeting dates for the **2017 Calendar Year** are:

MONTH	MEETING DATE
January	12
February	9
March	9
April	13
May	11
June	8
July	13
August	10
September	14
October	12
November	9
December	14

These meetings may be cancelled or continued to specific dates as may be required. Special meetings in addition to those listed may be called. All notices of individual meetings and/or hearings shall be posted at the Village Hall in accordance with the Open Meetings Act of the State of Illinois.

Applicant materials must be submitted within the appropriate lead time as prescribed by the Antioch Village Code, (typically 28 days prior to a meeting). Materials submitted cannot be returned. Applicants are required to attend the scheduled meeting or hearing and continuations thereof, in order to present their proposal and answer questions from the Board and the public.

Posted at Antioch Village Hall on \_\_\_\_\_

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## ANTIOCH PARK COMMISSION ANNUAL SCHEDULE OF MEETINGS Calendar Year 2017

Unless otherwise noted, the regularly scheduled meetings of the Antioch Park Commission will be held on the **THIRD Wednesday** of every month at **7:00 PM** in the Board Room, Antioch Village Hall, 874 Main Street, Antioch, IL.

The meeting dates for the **2017 Calendar Year** are:

MONTH	MEETING DATE
January	18
February	22*
March	22*
April	19
May	17
June	21
July	19
August	23*
September	20
October	18
November	22*
December	20

These meetings may be cancelled or continued to specific dates as may be required. Special meetings in addition to those listed may be called. All notices of individual meetings and/or hearings shall be posted at the Village Hall in accordance with the Open Meetings Act of the State of Illinois.

*\*Due to other meeting schedules or conflicts, this meeting has been changed from the normally scheduled date.*

Posted at Antioch Village Hall on \_\_\_\_\_

Trustees  
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## ANTIOCH POLICE PENSION COMMISSION ANNUAL SCHEDULE OF MEETINGS Calendar Year 2017

Unless otherwise noted, the regularly scheduled public meetings of the Antioch Police Pension Commission will be held **Quarterly** on the second Tuesday in January, April, July and October at **3:30 PM** in the Board Room, Antioch Village Hall, 874 Main Street, Antioch, IL.

The meeting dates for the **2017 Calendar Year** are:

MONTH	MEETING DATE
January	17
April	18
July	18
October	17

These meetings may be cancelled or continued to specific dates as may be required. Special meetings in addition to those listed may be called. All notices of individual meetings and/or hearings shall be posted at the Village Hall in accordance with the Open Meetings Act of the State of Illinois.

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**VILLAGE OF ANTIOCH  
POLICE AND FIRE COMMISSION  
ANNUAL SCHEDULE OF MEETINGS  
Calendar Year 2017**

Unless otherwise noted, the regularly scheduled public meetings of the Antioch Police and Fire Commission will be held **QUARTERLY** on the **SECOND Tuesday** of the month at **6:00 p.m.** in the Board Room, Antioch Village Hall, 874 Main Street, Antioch, Illinois.

The meeting dates for the **2017 Calendar Year** are:

MONTH	MEETING DATE
January	10
April	11
July	11
October	10

These meetings may be cancelled or continued to specific dates as may be required. Special meetings in addition to those listed may be called. All notices of individual meetings and/or hearings shall be posted at the Village Hall in accordance with the Open Meetings Act of the State of Illinois.

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## ANTIOCH EMERGENCY MANAGEMENT AGENCY ANNUAL SCHEDULE OF MEETINGS Calendar Year 2017

Unless otherwise noted, the regularly scheduled meetings of the Antioch Emergency Management Agency will be held on the **THIRD Wednesday** of every month at **6:00 PM** in the North Meeting Room, Antioch Fire Station #1, 825 Holbek Drive, Antioch, IL.

The meeting dates for the **2017 Calendar Year** are:

MONTH	MEETING DATE
January	18
February	15
March	15
April	19
May	17
June	21
July	No Meeting
August	No Meeting
September	20
October	18
November	15
December	20

These meetings may be cancelled or continued to specific dates as may be required. Special meetings in addition to those listed may be called. All notices of individual meetings and/or hearings shall be posted at the Village Hall in accordance with the Open Meetings Act of the State of Illinois.

Posted at Antioch Village Hall on \_\_\_\_\_