

**VILLAGE OF ANTIOCH, ILLINOIS**  
**MANAGEMENT LETTER**

**FOR THE FISCAL YEAR ENDED  
APRIL 30, 2016**



September 26, 2016

The Honorable Village Mayor  
Members of the Board of Trustees  
Village of Antioch, Illinois

In planning and performing our audit of the financial statements of the Village of Antioch, Illinois, for the year ended April 30, 2016, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

We do not intend to imply that our audit failed to disclose commendable aspects of your system and structure. For your consideration we herein submit our comments and suggestions which are designed to assist in effecting improvements in internal controls and procedures. Those less-significant matters, if any, which arose during the course of the audit, were reviewed with management as the audit field work progressed.

The accompanying comments and recommendations are intended solely for the information and use of the Finance Committee, Board of Trustees, management, and others within the Village of Antioch, Illinois.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Village personnel. We would be pleased to discuss our comments and suggestions in further detail with you at your convenience, to perform any additional study of these matters, or to review the procedures necessary to bring about desirable changes.

We commend the finance department for the well prepared audit package and we appreciate the courtesy and assistance given to us by the entire Village staff.

*Lauterbach + Amen LLP*  
LAUTERBACH & AMEN, LLP

## CURRENT RECOMMENDATIONS

### 1. POLICE PENSION FUND FUNDING

#### Comment

In accordance with the actuarial valuation report the Village was required to contribute \$965,314 to the Pension Fund. Actual contributions were \$930,548. Additional trend information concerning contributions to the Pension Fund can be found on page 61 of your annual financial report.

#### Recommendation

The actuarial accrued liability for the Police Pension Fund will continue to increase and the funded ratio will continue to decrease if the Village does not fund the pension fund according to the actuarially determined annual required contribution. Continued underfunding will decrease the funded ratio each year increasing the gap between the State average and the Village. Therefore, we recommend that the Village fund the Police Pension Fund according to the actuarially determined required contributions for each fiscal year.

## PRIOR RECOMMENDATIONS

1. **GASB STATEMENT NO. 67 FINANCIAL REPORTING FOR PENSION PLANS AND GASB STATEMENT NO. 68 ACCOUNTING AND FINANCIAL REPORTING FOR PENSIONS**

Comment

In June 2012, the Governmental Accounting Standards Board (GASB) issued Statement No. 67, *Financial Reporting for Pension Plans*, which applies to individual pension plans issuing their own audited financial statements, and Statement No. 68, *Accounting and Financial Reporting for Pensions*, which applies to the state and local government employers that sponsor pension plans. The Statements apply to the reporting of the Illinois Municipal Retirement Fund (IMRF) and Police Pension Fund for the Village. The Statements establish standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to the pension plans. The Statements specifically identify the methods and assumptions that are to be used in calculating and disclosing these pension-related accounts in the financial statements and also provide for additional note disclosures and required supplementary information. The Statements are intended to improve information provided by state and local government employers regarding financial support to their pension plans, and ultimately requires that the total net pension liabilities of the pension plans be recorded on the face of the financial statements of the sponsoring government. GASB Statement No. 67 is applicable to the separately issued financial statements of the pension plans for the year ended April 30, 2015. GASB Statement No. 68 is applicable to the Village's financial statements for the year ended April 30, 2016.

Recommendation

We recommended that the Village reach out to the private pension actuary engaged to provide the pension fund actuarial calculations (IMRF will automatically be providing the necessary information to all member agencies) in order to confirm the timeline for implementation and to review requested materials that will be required in order to implement the provisions and requirements of the new Statements. Lauterbach & Amen, LLP will also work directly with the Village to assist in the implementation process, including assistance in determining the implementation timeline with the Village and private actuary, providing all framework for the financial statements in order to complete the implementation, and assisting in answering any questions or concerns the Village or pension fund(s) might have related to the implementation process or requirements.

Status

The Village has implemented this comment and it will not be repeated in the future.

**PRIOR RECOMMENDATIONS – Continued**

2. **FUNDS WITH DEFICIT FUND BALANCE**

Comment

Previously, we noted the Capital Projects Fund had a deficit fund balance. See the following April 30, 2015 fund balance compared to the April 30, 2014 fund balance:

<u>Fund</u>	<u>April 30, 2015</u>	<u>April 30, 2014</u>
Capital Projects	\$ 173,097	239,252

Recommendation

We recommended the Village investigate the causes of the deficit and adopt appropriate future funding measures.

Status

The Village has implemented this comment and it will not be repeated in the future.

## PRIOR RECOMMENDATIONS – Continued

### 3. FUNDS OVER BUDGET

#### Comment

Previously and during our current year-end audit procedures, we noted funds with an excess of actual expenditures over budget for the fiscal year. Funds over budget for April 30, 2015 and April 30, 2016 are as follows:

<u>Fund</u>	<u>April 30, 2016</u>	<u>April 30, 2015</u>
Dolly Spiering Memorial	\$ -	40,755
Capital Projects	1,010,918	-
Infrastructure Projects	950	2,490
Drug Seizure	7,062	-
Waterworks and Sewerage	-	132,391
Police Pension	162,546	12,170

#### Recommendation

We recommended the Village review the over budget funds to determine appropriate future budgeting and the potential need to make supplemental budget amendments for unforeseen transactions.

#### Status

The Village has not implemented this comment and it will be repeated in the future.

#### Management Response

The Village will pay greater attention to this area in the future.

The Funds were over budget to the following:

- Capital Projects Fund - The Village issued Debt Certificates to purchase the “Boylan property.” The estimated principal and interest were budgeted. Neither the purchase price nor the bond proceeds were budgeted.
- Police Pension Fund - Participant payments were under budgeted.