

**Village of Antioch  
Park Commission Meeting  
Municipal Building: 874 Main Street, Antioch, Illinois  
Thursday, December 15, 2011**

**CALL TO ORDER**

The regular meeting of the Village of Antioch Park Commission was called to order at 7:06 p.m. by Chairman Jim Weber.

**PLEDGE OF ALLEGIANCE**

The Antioch Park Commissioners led the Pledge of Allegiance.

**ROLL CALL**

Following the Pledge of Allegiance, roll call indicated the following Commissioners were present: Gina Wolf, Will Martino, Cindy Bucci, Jerry Johnson, and Chairman Jim Weber. Others present were: Director of Parks & Recreation Shawn Roby, Village Administrator Jim Keim, Recording Secretary Toni Galster, Program Director Libby A. Baker, Absent was Angela Brooks. Cedric Johnson arrived at 7:15 pm

**APPROVAL OF MINUTES**

Member Gina Wolf moved, seconded by Member Jerry Johnson to approve the November 15, 2011 meeting minutes as corrected. Upon voice vote: 4-Ayes. 0-Nays.  
MOTION CARRIED.

**COMMUNICATIONS**

No report.

**REPORTS**

**Administrator Keim**

Jim Keim explained what was going to be done with the 2 Million dollars that the Village of Antioch has to spend on the Aqua Center. The Village did not qualify for any grants, so only the bond that the Village acquired will be used. The preliminary plan is to use 1.8 Million dollars for the construction of the Aqua Center. This will include the pool area, the bath house, the pump house, and the decking around the pool. The remaining \$200,000.00 will be used on the parking lot, landscaping around Williams Park, and lights for the baseball diamond. Jim plans on approaching the Village Board on Monday December 19, 2011 with his plan. Jim also has been speaking to consultants about how to write the RFQ. Jim explained the process of looking at all the qualified companies first, then to see if their bids for building the Aqua Center are within the Village's budget. Jim would like to see a plan that will allow the Aqua Center to be expanded in the future. The pool would either stay in the same location or be moved slightly east with the old location filled for a parking lot. The plan is not to move any utilities, so moving toward the train tracks is a possibility. The basketball court, volleyball court and playground would be moved and possibly replaced.

The requirements are still 25 meters in length, a minimum of 6 lap lanes, zero depth, L shape design, and possibly a water playground for inside the pool. Dustin

and Jim will be involved in keeping it within the Village's budget. Jim informed the board that the pool pumps will be the best pumps found at the best possible price. Will inquired about the RFQ, how will the public be notified? Jim explained that the report will be posted on the Village website, as well as emailed to anyone on the Village email list. Jim will be working on the report throughout the holidays; he should have it out before the end of the year. Gina asked if the consultants are out of our league in price, what will happen with the pool. The qualifications of the consultants and the value of the project are very important. Traditionally it is a 2 envelope system, ranking all the qualifications and their price. The Village will have to agree on Jim's recommendations. The plans and application and bids must be in Springfield, Illinois by spring 2012 in order to start the project by fall of 2012. The project should be completed by the opening season of June 2013.

Jim Keim will start scheduling interviews with the consultants and would like to see 4 Park Board members at the interviews. Cindy asked to be able to see all the 2.0 Million dollars to toward the pool rather than other projects in town, Cindy also asked if the money that the Park Board raises in 2012 will it go toward the cost of the pool. Jim informed the Board that any money raised will go toward amenities, and a separate bank account will be open just for fundraising. The Park Board members are required to keep accurate records of any money donated for the pool.

### **Parks and Recreation Director / Special Events Shawn Roby**

Shawn informed the Board that the audit draft report will be in next week, there are a numbers of things that will need to be replaced or fixed in the parks, in order for them to be ADA compliant.

Shawn let the Board know that the Daddy Daughter Date Night tickets are not selling like they have in the past, only 80 have been sold as of December 15<sup>th</sup>. Shawn stated that it could be because the schools in the area are now all having their own dances, and the parents are now just going to the schools rather than attend the Parks and Recreation dance.

The Wine Walk Tickets are on sale now; there are less than 70 left. There are now 22 locations. Shawn is currently approaching the businesses in Antioch for raffle prizes. Registration this year will be different. On the Friday before the Wine Walk the people that volunteer to register the wine walkers will be ask to attend a short registration meeting to learn the new way of registering. This year when a wine walker comes up to register, they will need their ID, turn in their ticket; get their glass, a menu, and a bag with coupons and information on the wine walk. They will then see if they won a drawing prize all at the same time. This will eliminate people from grabbing a wine glass and joining the walk without paying.

Shawn is in the process of creating a newsletter for the Parks Department only. He will be able to notify anyone that has an email address in the system when new classes are coming up as well as events. This should help maximize information we already collect from our registrations and help increase participation at the events.

Shawn would like each of the Park Board members to walk their assigned park and report back to him on the status of the park. If any of the park equipment needs replacing, if trees needing trimming, or anything needs to be repaired, photos of the problem would be a plus.

## **Program Supervisor Report / Libby A. Baker**

Libby started with the Winter Break Camp, like the Summer Day Camp the Winter Break Camp will help fill the need for parents. The camp is 6 days long, 8 hours each day.

Tomorrow is the last day of Camp Crayon;

Shawn is playing Santa Claus for the kids.

The Camp does a book exchange, each parent provides a book and Santa gives each child a book as they come up and talk to Santa.

### **Financial Reports**

Financial Reports for the period ending November 30, 2011 were reviewed. The budget this year is going in the right direction. The Village has found ways to cut the budget.

### **Other Business**

Shawn wants a plan for the pool first before Gina can approach the corporations for donations for the pool. Jim Weber is concerned about the Brick Pavers minimums requirements for purchasing bricks. The shipping could be more than the cost of the brick, cutting into the profit of the brick. Jim Questioned, "Who will be building the wall or walk, what size bricks will the board need to sell, and how much will the bricks need to be? Right now Jim found 4" x 8", 8" x 8" or 16" x 16" bricks with 3 lines of printing on them.

Jerry Johnson, Gina Wolf, and Shawn met with Tom Lippert; ideas were shared on how to reach out for fundraising. Cindy Bucci would like to move forward with her ideas for the raffles. Mark Scarpelli has offered a new 2012 Chevy Cruise for the raffle. Cindy asked if the board should sell 500 or 1000 tickets at \$100.00 each. Cindy also asked what type of advertising will the board provide Ray Chevrolet in exchange for the car he is offering. Help will be needed gathering other prizes that could be offered in this raffle. Libby offered helping with the structure of raffle prizes. A start date and end date is needed as soon as possible.

Will Martino looked into the Pepsi Challenge that is offered online for communities to raise money for Village projects. At this point in time there are no dates set for the 2012 calendar year.

Will also asked, if the Village would consider purchasing an Ice Rink in conjunction with the HOA's around town. Each year a different HOA could host the ice rink for the season. The Village would store it on the off season and the associations could bid for it each season, which subdivision would maintain it during the winter season and have it in their subdivision. Questions of how to secure it came up, who would be responsible for the cost of the security and if the area would have adequate lighting. The question about the additional traffic in the neighborhoods also came up. Shawn would like to see it near the Santa's Castle on Toft Street.

Jerry Johnson ask, if Antioch would ever consider a Polar Express. Lake Villa has one that goes to Buffalo Grove and back. Kids are free and parents pay \$15.00. Cindy reminded the board that at the current time that Antioch's Train Schedule does not run during the weekends which would require a Polar Express train to be run on the weekday.

**Adjournment**

There being no further discussion, Member Will Martino moved, seconded by Member Jerry Johnson to adjourn the Park Commission meeting at 8:31 p.m.

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Chair Person Jim Weber

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Toni Galster, Secretary