

# APPROVED MINUTES

## VILLAGE OF ANTIOCH BOARD OF TRUSTEES – REGULAR MEETING Village of Antioch, Lake County, Illinois Municipal Building: 874 Main Street, Antioch, IL 60002 April 24, 2024

### I. CALL TO ORDER

Mayor Gartner called the April 24, 2024 regular meeting of the Board of Trustees to order at 6:32 pm at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom.

### II. ROLL CALL

Roll call indicated the following Trustees were present: Burman, Bluthardt, Pierce, Macek and Pedersen. Also present were Mayor Gartner, Administrator Guttschow, Attorney Vasselli and Clerk Romine. Absent: Trustee McNeill.

### III. Absent Trustees Wishing to Attend Remotely

There were no Trustees wishing to attend remotely.

### IV. Mayoral Report

Mayor Gartner acknowledged Passover April 22-30.

Mayor Gartner recognized local young athletes Quintin McCormick, Grady Glowacki and Lila Carson. Quintin is a Junior at Antioch Community High School, and skated with the Teams Elite synchronized figure skating club out of Northbrook, IL, who won the Junior National gold medal, and placed 4<sup>th</sup> at the world championship in Switzerland. Grady Glowacki won the state IKWF wrestling championship in the boys novice category at 69 pounds, and Lila Carson won the state IKWF wrestling championship in the girl's intermediate category at 67 pounds. Both wrestlers compete with the Antioch Predators wrestling team.

### Citizens Wishing to Address the Board

There were no citizens wishing to address the board.

### V. Consent Agenda

Trustee Bluthardt moved, seconded by Trustee Burman, to approve the following consent agenda items as presented:

1. **Approval of the April 10, 2024 Regular Meeting Minutes as presented**
2. **Approval of a Resolution authorizing a special event liquor license for the Antioch Chamber of Commerce for the Taste of Summer on July 18-21, 2024, waiving all fees – Resolution No. 24-29**
3. **Approval of a Resolution authorizing a special event liquor license for the Antioch Lions Club for the Independence Day Celebration to be held on July 4, 2024, waiving all fees – Resolution No. 24-30**
4. **Approval of a Resolution authorizing a special event liquor license for the Antioch Lions Club for the Chicken BBQ & Auction to be held on July 28, 2024, waiving all fees – Resolution No. 24-31**

Upon roll call, the vote was:

**YES: 5:** Burman, Bluthardt, Pierce, Macek and Pedersen.

**NO: 0.**

**ABSENT: 1:** McNeill.

**THE MOTION CARRIED.**

### VI. Regular Business

5. **Consideration and approval of payment of accounts payable as prepared by staff in the amount of \$348,644.39** – Trustee Pedersen moved, seconded by Trustee Burman, to approve payment of accounts payable in the amount of \$348,644.39.

Upon roll call, the vote was:

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**YES: 5:** Burman, Bluthardt, Pierce, Macek and Pedersen.

**NO: 0.**

**ABSENT: 1:** McNeill.

**THE MOTION CARRIED.**

**6. Consideration and approval of the Operating Budget for Fiscal Year May 1, 2024 to April 30, 2025** - Trustee Pedersen moved, seconded by Trustee Bluthardt, to adopt the Operating Budget and the Annual Capital Budget for Fiscal Year May 1, 2024 to April 30, 2025.

Trustee Pedersen asked Director Heimbrodt about the roads in the Woods of Antioch. Director Heimbrodt stated that the typical \$1m road program would provide \$600k for MFT funds, and use \$400k toward the Woods of Antioch, fully removing concrete and installing asphalt.

Administrator Guttschow highlighted the changes. There was no longer an earmark of funds for park improvements. It was moved from the Capital budget to the operating budget, but still designated for public improvements, which allows more flexibility in how it's accomplished. He explained that staff is still moving forward with using those funds for park improvements. The other change is easement acquisitions for Grimm Road. Mayor Gartner added that he wants to ensure the maintenance of the parks instead of just improvements and equipment. Chief Guttschow discussed the need to address Centennial park, as well as the potential for an OSLAD grant application.

Upon roll call, the vote was:

**YES: 5:** Burman, Bluthardt, Pierce, Macek and Pedersen.

**NO: 0.**

**ABSENT: 1:** McNeill.

**THE MOTION CARRIED.**

**7. Consideration and approval of a Resolution authorizing the Village Administrator to purchase and equip two (2) 2024 police vehicles (Dodge Durango Police Pursuit). Authorization includes (1) the cost to purchase the vehicles, including extended warranties and rustproofing from Sunnyside Company in the Amount of \$99,985, (2) the cost to purchase and install emergency equipment from Ultra Strobe in the amount of \$26,386, (3) the cost for installation of police markings and graphics from EBY Graphics in the amount of \$3,000 with the total cost being approximately \$129,371** - Trustee Macek moved, seconded by Trustee Burman, to approve **Resolution No. 24-32** authorizing the Village Administrator to purchase and equip two (2) 2024 police vehicles (Dodge Durango Police Pursuit). Authorization includes (1) the cost to purchase the vehicles, including extended warranties and rustproofing from Sunnyside Company in the Amount of \$99,985, (2) the cost to purchase and install emergency equipment from Ultra Strobe in the amount of \$26,386, (3) the cost for installation of police markings and graphics from EBY Graphics in the amount of \$3,000 with the total cost being approximately \$129,371. Upon roll call, the vote was:

**YES: 5:** Burman, Bluthardt, Pierce, Macek and Pedersen.

**NO: 0.**

**ABSENT: 1:** McNeill.

**THE MOTION CARRIED.**

**8. Consideration and approval of a Resolution authorizing change orders and costs associated with the Open Space Development at Main Street and Orchard Street related to modifications to the Café Building. The needed modifications include the purchase and installation of a stainless-steel countertop and nana wall headers in the amount of \$13,403** – Trustee Pedersen moved, seconded by Trustee Bluthardt, to approve **Resolution No. 24-33** authorizing change orders and costs associated with the Open Space Development at Main Street and Orchard Street related to modifications to the Café Building. The needed modifications include the purchase and installation of a stainless-steel countertop and nana wall headers in the amount of \$13,403.

Chief Guttschow discussed the previous approval of the change to the nana wall window opening at the café building, and the need to adjust the countertop, and modifications to the structural support.

Trustee Macek made a motion to table until further investigation. The motion failed for a lack of second.

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Upon roll call, the vote was:

**YES: 4:** Bluthardt, Pierce, Pedersen and Mayor Gartner.

**NO: 2:** Burman and Macek.

**ABSENT: 1:** McNeill.

**THE MOTION CARRIED.**

**9. Consideration and approval of an Ordinance authorizing the Acting Village Administrator to Sell, Salvage or Otherwise Dispose of Equipment** – Trustee Pedersen moved, seconded by Trustee Burman, to approve **Ordinance No. 24-04-26** authorizing the Acting Village Administrator to Sell, Salvage or Otherwise Dispose of Equipment. Upon roll call, the vote was:

**YES: 5:** Burman, Bluthardt, Pierce, Macek and Pedersen.

**NO: 0.**

**ABSENT: 1:** McNeill.

**THE MOTION CARRIED.**

## **VII. Administrator's Report**

Administrator Guttschow recognized the organization's support staff for Administrative Assistant Day. He updated the Board on discussions regarding the streetscape and internal efficiencies. He said the performance assessment project is under way, and advised the Board on changes to weekly staff meetings. He has found the one-on-one meetings to be helpful and improve internal communications and workflows. Administrator Guttschow said staff was in a position to make a transfer of \$500k into emergency reserve funds, and he congratulated the finance department and thanked Finance Director Torres and her staff for their hard work and long hours spent working on the budget. He provided an update on flock cameras, and said 4 of the 5 poles to install the cameras have been installed. They are working with IDOT to find a new site for the final pole. He provided staff updates stating that they have recently hired 2 part-time community service officers, and we are currently in the process of conducting interviews for the full-time Community Service Officer position. He recognized Alex Moreno for his help in the transition process, and reported on the 3 new police recruits are coming back from academy next week.

## **VIII. Village Clerk's Report**

Clerk Romine announced that Spring Clean-up day is scheduled for Thursday, April 25. Residents must have items curbside by 6am.

## **IX. Trustee Reports**

Trustee Pierce reported the collection event held last weekend at Piggly Wiggly with Township elected officials, and thanked the community for showing up and donating.

Trustee Pierce also discussed recent conversations at a park board meeting on the definition of a Veteran. He felt it was terribly wrong, and read aloud a legal definition of a Veteran. He said comments were made that only combat Veterans were true veterans, and felt it was wrong that a member of the Park Board would make that public comment.

## **X. ADJOURNMENT**

There being no further discussion, the Village Board of Trustees regular meeting adjourned at 7:03 pm.

Respectfully submitted,

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Lori K. Romine, RMC/CMC  
Village Clerk