

APPROVED MINUTES

Village of Antioch, Lake County, Illinois
Municipal Building: 874 Main Street, Antioch, IL 60002
Village Board of Trustees: Regular Meeting
December 11, 2024

I. Call to Order

Mayor Gartner called the December 26, 2024 Special meeting of the Village Board of Trustees to order at 6:30 pm at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom.

II. Pledge of Allegiance

The Mayor and Board of Trustees led the pledge of Allegiance

III. Roll Call

Roll call indicated the following Trustees were present: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen. Also present were Mayor Gartner, Attorney Vasselli, Administrator Guttschow and Clerk Romine.

IV. Absent Trustees Wishing to Attend Remotely

There were no absent trustees wishing to attend remotely.

V. Mayoral Report – Mayor Gartner recognized the following: Hanukkah, Christmas, New Years, Pearl Harbor Remembrance Day. He also recognized staff retiring at the end of the year and their contributions to the Village of Antioch; Zaida Torres, Ryan Parker and Michael Garrigan.

Citizens Wishing to address the Board

Mr. Dev Patel, manager of the BP in Antioch, asked the Board to meet next year regarding gaming license approval for their business. He discussed the affects to their business due to competing business in Wisconsin.

Mr. Rob Heywood, Sunset Ridge Neighborhood, discussed his encounters with the business adjacent to their property, and the noise emitting from the business. He expressed concern with the potential business and produced a petition signed by neighbors.

Ms. Marlene Ward, Sunset Ridge Neighborhood, discussed the long-time residents of the subdivision, and asked that the noise/nuisance ordinance be upheld.

VI. Consent Agenda

Trustee Pierce moved, seconded by Trustee Bluthardt, to approve the following consent agenda items as presented:

1. Approval of the November 13, 2024 Village Board Meeting Regular Meeting Minutes as presented
2. Approval of a Resolution Approving the 2025 Village Board of Trustees meeting schedule - *Resolution No. 24-93*
3. Approval of a Resolution authorizing a special event liquor license for the Village of Antioch Winter Wine Walk on January 18, 2025, waiving all fees – *Resolution No. 24-94*

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4. Approval of a Resolution Appointing Lori Romine as the Authorized Agent with respect to the Illinois Municipal Retirement Fund (IMRF) for the Village of Antioch, Illinois – *Resolution No. 24-95*
5. Approval of Corporate Authorities Resolutions for Heartland Bank and Trust and State Bank of the Lakes– *Resolution No. 24-96 & 24-97*
6. Approval of a Resolution concurring in the appointment of a Temporary Treasurer for the Village of Antioch, Illinois – *Resolution No. 24-98*

Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VII. Regular Business

7. Consideration and approval to ratify payment of the November 27, 2024 accounts payable as prepared by staff in the amount of \$2,170,024.71- Trustee Pedersen moved, seconded by Trustee Burman, to ratify payment of the November 27, 2024 accounts payable in the amount of \$2,170,024.71. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

8. Consideration and approval of payment of accounts payable as prepared by staff in the amount of \$1,792,770.82 - Trustee McNeill moved, seconded by Trustee Burman, to approve payment of accounts payable in the amount of \$1,792,770.82. Administrator Guttschow discussed the larger amounts including debt payments, employee benefits, Cencom, software, utility bills, holiday outdoor lights, final payment for the new park, and engineering services. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

9. Consideration and approval of a Resolution authorizing an agreement with West's Insurance to provide property, casualty, liability, workman's compensation and related insurance policies for the Village of Antioch, Illinois - Trustee Bluthardt moved, seconded by Trustee Burman, to approve **Resolution No. 24-99** authorizing an agreement with West's Insurance to provide property, casualty, liability, workman's compensation and related insurance policies for the Village of Antioch, Illinois. Upon roll call, the vote was:

YES: 5: Burman, Bluthardt, McNeill, Pierce, and Pedersen.

NO: 0.

ABSENT: 0.

ABSTAIN: 1: Macek.

THE MOTION CARRIED.

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10. Consideration and approval of an Ordinance authorizing the issuance of a BYOB license to

Ruby's Banquet Hall located at 420 E IL 173, Suite 106 - Trustee Bluthardt moved, seconded by Trustee McNeill, to approve **Ordinance No. 24-12-57** authorizing the issuance of a BYOB license to Ruby's Banquet Hall located at 420 E IL 173, Suite 106, waiving the second reading. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

11. Consideration and approval of a Resolution approving a site plan for real property known as Johnny's Snack Shop located at 1500 Main Street, Antioch, Illinois – *At the request of the applicant, this item will be continued until the January meeting.*

12. Consideration and approval of a Resolution accepting the Annual Comprehensive Financial Report for the fiscal year ending April 30, 2024

13. Consideration and approval of a Resolution accepting the Village of Antioch Police Pension Fund Municipal Compliance Report for Fiscal Year Ending April 30, 2024

Trustee McNeill moved, seconded by Trustee Burman, to consolidate agenda items #12 and #13. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

Trustee Pedersen moved, seconded by Trustee Bluthardt, to approve **Resolution No. 24-89** accepting the Annual Comprehensive Financial Report for the fiscal year ending April 30, 2024 and **Resolution No. 24-90** accepting the Village of Antioch Police Pension Fund Municipal Compliance Report for Fiscal Year Ending April 30, 2024.

Ms. Hannah Cullerton is available via Zoom to present the highlights of the auditor reports. She provided an overview of the audit, and the achievement of the GFOA certificate, which has been received every year since 2006. She discussed the independent auditors report, and have provided an unmodified/clean opinion for the Village of Antioch. She reviewed the management discussion and analysis, which is a brief summary of the entire report. Ms. Cullerton discussed the statement of activities for the Village of Antioch, stating that there is a 2% increase in net position. She highlighted debt owed by the Village of Antioch, and prior recommendations, which are all GASB implementations.

Interim Finance Director Nicholas Narducci commented on the GFOA certification received. He commented that the fund balances generally look good, operating funds exceed the standards, and the debt limit is low. He commented that the police pension funding is also on par with the standard.

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Upon roll call, the vote was:

YES: 5: Burman, Bluthardt, McNeill, Pierce, and Pedersen.

NO: 0.

ABSENT: 1: Macek.

THE MOTION CARRIED.

14. Consideration and approval of an Ordinance providing for the Levy of Taxes for the fiscal year beginning May 1, 2024 and ending April 30, 2025 – Trustee Pedersen moved, seconded by Trustee Pedersen to approve **Ordinance No. 24-12-58** providing for the Levy of Taxes for the fiscal year beginning May 1, 2024 and ending April 30, 2025, waiving the second reading. Upon roll call, the vote was:

YES: 5: Burman, Bluthardt, McNeill, Pierce, and Pedersen.

NO: 0.

ABSENT: 1: Macek.

THE MOTION CARRIED.

15. Consideration and approval of an Ordinance abating the tax levied for the year 2024 to pay the principal of and interest on \$4,095,000 General Obligation Bonds (Alternate Revenue Source) Series 2017 - Interim Finance Director Narducci provided an overview of the purpose of a tax abatement, which would appear on the property tax bill if not abated. They are paid with pledged revenue.

Trustee Pedersen moved, seconded by Trustee Burman, to approve **Ordinance No. 24-12-59** abating the tax levied for the year 2024 to pay the principal of and interest on \$4,095,000 General Obligation Bonds (Alternate Revenue Source) Series 2017, waiving the second reading. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

16. Consideration and approval of an Ordinance abating the tax levied for the year 2024 to pay the principal of and interest on \$1,830,000 General Obligation Refunding Bonds (Utility Tax Alternate Revenue Source) Series 2019 - Trustee Pedersen moved, seconded by Trustee McNeill, to approve **Ordinance No. 24-12-60** abating the tax levied for the year 2024 to pay the principal of and interest on \$1,830,000 General Obligation Refunding Bonds (Utility Tax Alternate Revenue Source) Series 2019, waiving the second reading. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

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17. Consideration and approval of an Ordinance abating the taxes heretofore levied for the year 2024 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021 of the Village of Antioch, Lake County, Illinois - Trustee Pedersen moved, seconded by Trustee Burman, to approve **Ordinance No. 24-12-60** abating the taxes heretofore levied for the year 2024 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021 of the Village of Antioch, Lake County, Illinois, waiving the second reading. Upon roll call, the vote was:
YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

18. Consideration and approval of an Ordinance abating the tax levied for the year 2024 to pay for the principal and interest on General Obligation Bonds (Alternate Revenue Source), Series 2022 for the Village of Antioch, Illinois in an amount not to exceed \$25,000,000 – Trustee Pedersen moved, seconded by Trustee McNeill, to approve **Ordinance No. 24-12-62** abating the tax levied for the year 2024 to pay for the principal and interest on General Obligation Bonds (Alternate Revenue Source), Series 2022 for the Village of Antioch, Illinois in an amount not to exceed \$25,000,000, waiving the second reading. Upon roll call, the vote was:
YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

19. Consideration and approval of an Ordinance for Village of Antioch, Illinois Special Service Area Number One Approving Administrative Report and Special Tax Roll for Levy Year 2024 and Abating Special Service Area Taxes – Trustee Pedersen moved, seconded by Trustee Burman, to approve **Ordinance No. 24-12-63** for Village of Antioch, Illinois Special Service Area Number One Approving Administrative Report and Special Tax Roll for Levy Year 2024 and Abating Special Service Area Taxes, waiving the second reading. Upon roll call, the vote was:
YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

20. Consideration and approval of an Ordinance for Village of Antioch, Illinois Special Service Area Number Two Approving Administrative Report and Special Tax Roll for Levy Year 2024 and Abating Special Service Area Taxes - Trustee Pedersen moved, seconded by Trustee McNeill, to approve **Ordinance No. 24-12-64** for Village of Antioch, Illinois Special Service Area Number Two Approving Administrative Report and Special Tax Roll for Levy Year 2024 and Abating Special Service Area Taxes, waiving the second reading. Upon roll call, the vote was:
YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

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NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

21. Consideration and approval of a Resolution authorizing an agreement to prepare and execute construction documents for the renovation of the new Village Hall for the Village of Antioch, Illinois – Trustee Burman moved, seconded by Trustee Pedersen, to approve **Resolution No. 24-101** authorizing an agreement to prepare and execute construction documents for the renovation of the new Village Hall for the Village of Antioch, Illinois.

Administrator Guttschow discussed the RFP process from last Spring and stated the construction management of the Village Hall is up for consideration this evening. FQC has been selected as the firm to go through the value engineering and design phase, and the transition to the next phase of construction in order to begin bidding. The estimated total cost for FQC just shy of \$154k based on currently established amounts. Once bids are received a solidified number will be provided.

Upon roll call, the vote was:
YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

22. Consideration and approval of a Resolution regarding the release and non-release of certain Minutes of executive session – Trustee Pierce moved, seconded by Trustee Macek, to approve **Resolution No. 24-102** regarding the release and non-release of certain Minutes of executive session. Upon roll call, the vote was:
YES: 5: Burma, Bluthardt, Pierce, Macek and Pedersen.
NO: 0.
ABSENT: 0.
ABSTAIN: 1:
THE MOTION CARRIED.

VIII. Administrator's Report

Administrator Guttschow discussed the upcoming Shop with a Cop event on December 16, and invited the Board to attend. He commented on the final interviews for a Finance Director and Community Development Director to start early into the next calendar year. He discussed upcoming open enrollment process and increases for the premiums in the upcoming years. Employees are now contributing 10% of the premium cost for their health coverage. Administrator Guttschow announced that the Police Department began entry level testing for police officers, which will go live on their Facebook page next week. He announced that staff welcomed 3rd graders from Grass Lake School earlier this week to give them a tour of Village facilities. He thanked those who came out for the holiday parade, and discussed his upcoming time off. Staff continues to work on a dedication monument for Sequoia Creek Park, and will forward to the board for feedback.

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IX. Village Clerk's Report

No report.

X. Trustee Reports

No report.

XI. Adjournment

There being no further discussion, the Village Board of Trustees special meeting adjourned at 7:18 pm.

Respectfully submitted,

Lori K. Romine, RMC/CMC
Village Clerk