

APPROVED MINUTES

VILLAGE OF ANTIOCH
BOARD OF TRUSTEES – REGULAR MEETING
Village of Antioch, Lake County, Illinois
Municipal Building: 874 Main Street, Antioch, IL 60002
February 26, 2025

I. CALL TO ORDER

Mayor Gartner called the February 26, 2025 regular meeting of the Board of Trustees to order at 6:31pm at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen. Also present were Mayor Gartner, Administrator Guttschow, Attorney Vasselli and Clerk Romine.

IV. Absent Trustees Wishing to Attend Remotely

There were no absent trustees wishing to attend remotely.

V. Mayoral Report

Officer Recognition – Chief Guttschow recognized Officers Phares and Bolton for their life saving measures. Officer Bolton responded to a call regarding a collapsed person who was not breathing, and he began CPR until he was relieved by AFD personnel. Officer Phares responded to call about an individual who suffered a critical life threatening injury, assessed the situation, applying a tourniquet, which in turn saved a life.

Acknowledgements – Mayor Gartner acknowledged Ramadan. He also provided an update on Camp Crayon stating a consultant was hired to assess the program. Trustee Pedersen said an email went out from the Village to the parents regarding a reimbursement, but said there was no mention of a lunch bunch refund. She asked that it be added to their accounts when issuing a refund.

Citizens Wishing to Address the Board

Mr. Rob Heywood, township resident, discussed the proposal of JJ Twigs to incorporate volleyball courts, and has concerns about this being in his backyard.

VI. Consent Agenda

Trustee Pierce moved, seconded by Trustee Bluthardt, to approve the following consent agenda items as presented:

1. Approval of the February 12, 2025 Village Board Meeting Regular Meeting Minutes as presented
2. Approval of a Resolution authorizing a special event liquor license to the Brothers of Liberty for their casino night to be held on April 5, 2025 – *Resolution No. 25-09*
3. Approval of a Resolution authorizing and approving an agreement with Dahm Enterprises, Inc. for Sludge Hauling and the Land Application of Biosolids on behalf of the Village of Antioch, Illinois – *Resolution No. 25-10*
4. Approval of a Resolution authorizing and approving a grant agreement between the State of Illinois, Department of Natural Resources and the Village of Antioch, Illinois (Open Space Land Acquisition and Development Grant Program) - *Resolution No. 25-11*

Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

APPROVED MINUTES

VII. Regular Business

5. Consideration and approval of payment of accounts payable as prepared by staff in the amount of \$2,499,917.81 – Trustee Burman moved, seconded by Trustee McNeill, to approve payment of accounts payable in the amount of \$2,499,917.81. Administrator Guttschow reviewed the large TIF payments for HandiFoil and Fischer Paper Products.

Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

6. Consideration and approval of a Resolution approving a site plan for real property located at 1500 Main Street, Antioch Illinois (Johnny's Snack Shop DBA JJ Twigs of Antioch) – Trustee Bluthardt moved, seconded by Trustee Pierce, to approve **Resolution No. 25-12** approving a site plan for real property located at 1500 Main Street, Antioch, Illinois (Johnny's Snack Shop DBA JJ Twigs of Antioch).

Director Coppari discussed the history of the site plan review request. He added a fourth condition requiring a rear fence and netting apparatus, stating that the fence could be as high as 8-feet, and the netting apparatus could be taller. Trustee Macek discussed a fence required at the Starbucks location in order to provide a sound barrier, and recommended the same consideration for a sound buffer be provided at this location. Attorney Vasselli confirmed that this is a permitted use on the site, and this request is for a site plan review, which can be amended by the Village Board. Trustee Pedersen confirmed there is no lighting for the courts, and thinks a sound barrier is a good idea since it abuts a neighborhood. Trustee McNeill asked the applicant if they would be amenable to fewer volleyball courts. Mr. Andy Helzer, applicant, said they are open to limiting the proposal to three courts.

Trustee Pierce asked if 3 courts would be further away from the fence, and if that would that mitigate the sound issue.

Trustee Burman asked how fewer courts would affect the distance. Mr. Helzer discussed the distance from the edge of the property line. If they took out the back row, the nearest court would be 56 feet away from the fence. Those present discussed the potential for an 8-foot, solid wood fence along the back to create a sound barrier, and a 10-foot netting above that. Mr. Helzer added that it is sand volleyball so the sound would also be limited.

Trustee Bluthardt moved, seconded by Trustee Pierce to accept the amendments and add the following conditions to the Resolution:

5. All volleyball courts will be closed at 9pm
6. Fence is solid wood fence with overlapping boards with tongue and groove panels or board on board design on the rear side.
7. The number of courts be reduced from 6 to 3.

The applicant agreed to the additional conditions.

Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

Upon roll call to approve **Resolution No. 25-12** approving a site plan for real property located at 1500 Main Street, Antioch, Illinois (Johnny's Snack Shop DBA JJ Twigs of Antioch), the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

APPROVED MINUTES

THE MOTION CARRIED.

7. Consideration and approval of a Resolution authorizing and approving an Employment

Agreement for the Chief of Police of the Village of Antioch, Illinois – Trustee Pierce moved, seconded by Trustee Pedersen, to table this item to the next meeting. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

8. Discussion and possible final action regarding accepting and approving the base bids for

the new Village Hall Project - Mr. Jack Hayes, consultant with the Frederick Quinn Corporation (FQC), discussed the base bids received for the project, and discussed some of the specific bids and conversations held with various contractors regarding their submissions. He indicated that the low bids received for paving and site development were exactly tied. Both contractors are qualified, and they both agreed to a coin flip in order to make a determination on who is awarded the bid. Mr. Hayes also discussed alternates, including paving, landscaping, roof hatch & ladder, illuminated signage, and a manual transfer switch. Administrator Guttschow will discuss alternates with staff and the Mayor and provide the recommendations and costs before the board at a later date. Letters of intent would be issued to the contractors, in order to start the contracting process.

Trustee Pedersen moved, seconded by Trustee Bluthardt, to approve **Resolution No. 25-14**, accepting and approving the base bids for the new Village Hall Project. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VIII. Administrator's Report

Administrator Guttschow discussed the recent engagement of a consultant to navigate the DCFS licensing and exemption process for the Camp Crayon program. He announced that the design continues for the new Public Works facility, and is near 95% complete on design development. He recently held a meeting with State Bank of the Lakes to discuss July 4 events, including the Run for Freedom, explaining that there is a high likelihood that the Woods of Antioch project will conflict with the race. A New Parks and Recreation Director will be starting tomorrow and an Accounting Assistant is expected to start March 17. Administrator Guttschow said the Mayor and staff met with the Lions Club this afternoon to discuss the renovation of the Williams Park pavilion, and they have offered to help fund the project. They are asking the Village to share \$50k toward the cost and provide assistance from the Village electrician. Trustee Pierce asked for the safety report provided by the Lions Club previously. Attorney Vasselli will look into any requirements related to the shared cost.

Administrator Guttschow discussed the Chamber's Taste of Summer event, and invited the Chamber Director Barbara Porch to discuss the proposed location. Chamber Director Porch said if the carnival is not allowed to setup on Orchard, it would result in the cancellation of the carnival. Administrator Guttschow said alternative detours could be established. He asked the board for their thoughts on allowing the closure of Orchard for the event and carnival. Trustees discussed truck routes, parking and communication related to the road closure.

There was no objection from the Board to close Orchard for the carnival.

IX. Village Clerk's Report

Clerk Romine announced that the Spring Clean up day has been scheduled with Groot for May 22, 2025.

APPROVED MINUTES

X. Trustee Reports

Trustee Pierce congratulated JJ Twigs on their business.

Trustee Macek asked to get the Veterans Commission resolved, stating that the Village Board hasn't voted on the use of the property or the membership makeup of the commission. Mayor Gartner said he is committed to the Veterans Commission, and will talk with Supervisor Shaughnessy about the formation of that commission.

Trustee Pedersen said she was a part of the parent guardian group at Camp Crayon, and is impressed with the resiliency of the children participating in the program and the amazing teachers.

XI. ADJOURNMENT

There being no further discussion, the Village Board of Trustees regular meeting adjourned at 7:39 pm.

Respectfully submitted,

Lori K. Romine, RMC/CMC
Village Clerk